



## **BILINGUAL NEW BRUNSWICK MENTAL HEALTH AND FARM SAFETY PROGRAM COORDINATOR**

Do you have a passion for agriculture and have experience in mental health and farm safety? Are you looking for a career that will help New Brunswick farming community be a safer place in all aspects? The Agricultural Alliance of New Brunswick, in partnership with the National Farmers Union in New Brunswick and Really Local Harvest are looking for someone just like you to become our Bilingual Coordinator for the brand new Mental Health and Farm Safety Program!

### **Background:**

**Term:** Contract position until end of March 2023 with possible renewal for 5 years after that

**Location:** New Brunswick

**Hours:** Full-time - Monday to Friday. Must have the ability to travel (when possible).

**Salary:** \$ 55,000.00

**Language:** Fluency in English and French (speaking and writing)- **Required**

**Transportation:** Valid driver's license (some travelling required).

**Other:** Work from home

### ***SPECIFIC DUTIES/ACCOUNTABILITIES:***

- Develop and provide delivery of the Mental Health and Farm Safety Program with focus on the promotion and awareness of the program, training (mental health first aid), and agricultural sector assistance programs (counselling). The development of an on-farm safety program would be a secondary priority.
- Review and research programs and initiatives in other provinces, conduct a scan of the ongoing NB initiatives, and develop a strategic plan
- Collaborate with mental health organizations, as well as other provincial farm safety partners, the Department of Agriculture, Aquaculture, and Fisheries, WorksafeNB, the Canadian Agricultural Safety Association, to determine the resources and materials specific for New Brunswick farms.
- Communicate with various stakeholders to determine their needs and opportunities
- Be accountable and provide reports to Agriculture NB (The Agricultural Alliance of NB, the National Farmers Union-NB, Really Local Harvest)
- Develop a communication strategy to promote mental health and farm safety to agricultural communities.
- Provide a hub for communication amongst other provincial groups and associations
- Identify stakeholders and establish a steering committee in order to help guide the program
- Access funding and prepare funding proposals

### ***SKILLS AND ABILITIES***

- Strong written and verbal communication skills in English and French are essential
- Experience in mental health and/or farm safety essential
- Highly organized, task oriented, independent worker
- Ability to manage, coordinate and deliver on multiple projects and relationships
- Great strategic and operational planning skills
- Experienced in working with committees, public relations, planning and managing events / meetings and coordinating volunteers

- Experienced in working remotely
- Proposal development experience an asset
- Strong decision making, and creative with problem solving skills
- Excellent communication skills
- Proven information technology/computer skills including use of social media tools and Microsoft Office.
- Database and website maintenance experience will be considered an asset but not essential

To apply, please submit your resume and cover letter, saved as one document, to the Agricultural Alliance of NB by e-mail: [alliance@fermenbfarm.ca](mailto:alliance@fermenbfarm.ca) (not through Facebook). Please state "Mental health and farm safety" in the subject line. The position will remain open until a suitable candidate is chosen. Only those selected for a screening interview will be contacted.